

RECREATIONAL COMPLEX BOARD RODEO GROUNDS CHECKLIST

Pre walk thru and Post walk thru (Mandatory)

ORGANIZATION/GROUP
Authorized Signatures

TIME/DATE

TIME/DATE

Rec Complex Board Member

_____ / _____

Organization/Group

_____ / _____

CONDITION

CONDITION

Arena Area (North End)

Main Gate, Lock #1

_____ / _____

Bucking chutes

_____ / _____

Locks #2, #3, #4, #5

_____ / _____

Locks #6, #7, #8, #9

_____ / _____

Stripping Chutes

_____ / _____

Arena Fencing

_____ / _____

Timed Events Area (South End)

Roping Chute Gate,

_____ / _____

Lock # 10

_____ / _____

Entrance Gate, Lock # 11

_____ / _____

Drainage Gate, Lock # 12

_____ / _____

Warm Up Pen Bike Lock

_____ / _____

Crow's Nest Area

Office / Crow's Nest

_____ / _____

Speaker System

_____ / _____

Internet Equipment

_____ / _____

Return Gate South of Crow's Nest #13

_____ / _____

Arena Lights

_____ / _____

Electric Box, Lock #14

_____ / _____

RV Hookups (**Rented Thru WSC**)

_____ / _____

Well House, Lock #15

_____ / _____

Crow's Nest, Lock #16

_____ / _____

Ambulance Gate #17

_____ / _____

Faucet Lock/East Side (bike lock)

_____ / _____

Faucet Lock/West Side (bike lock)

_____ / _____

Rough Stock Area (East side)

Holding pens

_____ / _____

Lock # 18

_____ / _____

Unloading Chute Area (North End)

Faucet Lock (bike)

_____ / _____

Holding Pens (East End)

Gate Lock #19 _____ / _____
Faucet Lock, #20 _____ / _____
Return Alley by Main Gate #21 _____ / _____
New Electrical North Side (Rented Thru WSC) _____ / _____

Perimeter Area

Grandstand Area _____ / _____
Stalls (all manure picked up) _____ / _____
Manure Bin _____ / _____
Restrooms _____ / _____
Port a Potties _____ / _____
Perimeter Fence _____ / _____
Parking Areas _____ / _____
Garbage in cans not Barrels _____ / _____
Picnic Tables _____ / _____

VENDOR FEES

VENDOR NAME	# OF DAYS	FEE	COLLECTED
1. _____			YES ___ NO ___
2. _____			YES ___ NO ___
3. _____			YES ___ NO ___
4. _____			YES ___ NO ___
5. _____			YES ___ NO ___

Amount of Deposit to be returned: _____ (30 days after final walk through)

*Please note, any vendor fees not paid within 30 days of the event, will be withheld from the deposit return.

BY: _____
Recreational Complex Board Member